



Poipu Beach Athletic Club

PBAC Sports Clinic Parent Handbook

Camp hours: 8am- 12pm

Mission Statement:

The Poipu Beach Athletic Club is committed to providing a safe, nurturing, and fun filled opportunity for children that is affordable and includes a variety of activities within our facilities.

Policies and Procedures

Hours: 8:00am -12pm

Drop off: 7:45am – 8:00am

Pick Up: 12pm

Ages:

The Poipu Beach Athletic Club welcomes children ages K thru 12 years of age. **All 5 year olds must have attended kindergarten.**

Registration:

Registration will be completed once all forms have been submitted and must be completed 24hrs prior to attending. They may be dropped off or emailed directly to the PBAC Program and Fitness Director: Rachel@poipuclub.com. Forms may be printed from poipuclub.com.

PBAC Keiki Camp Fees
Member - Weekly: \$99
Non-Member -Weekly: \$129

Refunds and Cancellations

Refunds are given only if you cancel **48 hours before scheduled date and will be credited.** Refund requests should be e-mailed to Rachel@poipuclub.com or by leaving a voicemail. Please keep in mind, we plan our activities and set limits as to how many children can attend. Cancelling in this manner will help us keep your children safe and happy.

Weekly Activity Schedules:

Schedules will be available at the Cabana of the Poipu Beach Athletic Club two weeks prior to the camp. Please read the schedules carefully so that you can plan for each day’s events accordingly. The schedule is subject to change depending upon the weather conditions and/or situations beyond our control.

Camper Daily Supplies:

Parents/Guardians are required to provide the child with the following supplies for camp *everyday*.

- Water bottle with closed cap
- **CLOSED TOED SHOES**
- Applied sunscreen.
- Swimsuit & Towel
- Sun hat
- Healthy Snack

Children will be responsible for their own belongings. Items that are easily lost or of significant sentimental or monetary value should not be brought to camp. PBAC and the counselors are in no way responsible for lost, misplaced or stolen items. Toys and money should not be brought to camp unless it is noted otherwise on the schedule. *Please label all items.*

Sign-in and Sign-out Procedures:

Every morning and afternoon, the parent or guardian of the child will sign them in and out. Children will not be allowed to leave with another individual unless the individual is authorized and listed on the "Sign In/Out" waiver.

Drop Off : Drop off anytime between 7:45am and 8:00am at the campers meeting place. Campers must be signed in every day by the listed parent/guardian. Campers CANNOT be dropped off before 7:30 am as there will not be a supervisor available. Children MUST be dropped off no later than 8:00am.

Pick Up : Pick up at noon each day. Children . If you are late in picking up your child, you will be charged a fee of \$15.00 for the extended hours and then must be picked up by 1:00pm.. Emergency contacts will be notified and, at 2:00pm the police will be notified if parents/guardians do not come for his/her children.

Visitor's Policy:

Visitors must check in at camp with a counselor. Visitors must sign in on the visitor sign in sheet and present one form of identification. Visitors may not check out any children without sign in/out permission slip signed by parent or guardian.

Child/Staff Ratio:

Our camp will accommodate 40 children. A ratio of 1:9 will be in place until another child shows up, a second counselor must be on duty. Once 2 counselors are on site a 1:15 ratio is required. However, many times our day camp has a 1:10 ratio. The day camp director is responsible for planning staff ratios.

Health & Emergency Policies and Procedures

If your child becomes ill or injured during clinic hours, you will be asked to come pick them up. Primary contacts will be notified immediately in the event of an injury.

*** In any event of illness, or accident parents/guardians will be contacted.**

If, at any time throughout the clinic, your child develops a medical condition, please notify us so that we can be aware of the situation.

Sick Children Rules & Regulations

- Clinic policy requires all children who have fever, anti-biotics, diarrhea or vomiting must not attend clinic for 24 hours.
- Children who come to camp sick will be sent home with no refunds available.

Discipline Policies and Procedures

Guidance, encouragement and support is the “discipline” that we use to influence children as they learn and grow.

In order to provide our participants with a safe, supervised environment, we must adhere to certain guidelines and expectations for appropriate behavior. The fundamentals of Aloha will be discussed daily and provide the guidance in procedure and positive behavior principles. The framework for these guidelines will foster responsibility, self-discipline, growth and judgment within our campers. Behavioral issues that persist will be handled through a system of communication that includes children, their parents or guardians and a supervising staff member. We encourage parents or guardians to communicate with counselors as often as possible regarding concerns, to ask questions or simply to inquire about their child’s day.

If a child fails to adhere to the safety measures put into place it may be required that a parent come pick up the child to ensure safety of the group. The child may return once the situation has been discussed with a supervising staff member, parent and child. If the child reaches three infractions requiring a better behavior form further action will be taken as deemed appropriate.

Name	Age	Tennis 6/6 – 6/15	Pickleball 6/20-6/29	Basketball 7/11-7/20
1.				
2.				
3.				
4.				

Parent Phone: _____ CC#: _____ Exp. _____

Parent Email: _____ Address: _____

Parent Signature: _____ Date: _____